

Menu of Services for Employers and Job Seekers

Whether you've been laid off, are rethinking your career, or are just starting out, WorkSource has valuable employment and training resources to help you with your employment goals.

Our services are available at no cost to you and are offered with customer choice in mind – meaning you decide what resources work best for you and we help you access them.

Business Services

Providing an array of complimentary services including:

- Assistance in workforce recruitment.
- Work-based learning opportunities to grow skilled-staff.
- Wage analysis.
- Business resources and workforce plans.
- Spotlight Hiring Events.



WorkSource Mason County

PO Box 1850
2505 Olympic Hwy N #420
Shelton, WA 98584
Main #: 360-427-2174
Front Desk #: 360-427-7020

Hours of Operation:

Monday through Friday
9 am to 5 pm
Closed Major Holidays

Online Services:

Available 24 hours a day at
www.WorkSourceWA.com

Like us on Facebook:

[Facebook.com/WorkSourceMason](https://www.facebook.com/WorkSourceMason)

*WorkSource is an equal opportunity employer/program.
Auxiliary aids and services are available upon request to individuals with disabilities.
Washington Relay Service: 711*



A proud partner of the [americanjobcenter](http://www.americanjobcenter.com) network



Welcome to WorkSource Mason County

Offering Employment and Training
Resources designed to connect
Job Seekers with Employers

Physical Location:
2505 Olympic Hwy N #420
Mailing Address:
PO Box 1850
Shelton, WA 98584
Main #: 360-427-2174
Front Desk #: 360-427-7020
Fax #: 833-572-8386

Finding a job

At WorkSource, you can search for work, assess and build your skills, explore careers and connect with employers. We offer:

- Job listings, referrals and hiring events.
- Resume, application and interview assistance.
- Internet access to look for work and explore careers.
- Computers, copiers, phones and faxes.
- Workshops, classes and online learning.

Sharpen job-search skills

- Identify your skills and abilities.
- Learn what businesses are looking for.
- Learn how to interview and network.
- Use social media to enhance your job search.

Learn and refresh your skills

We can connect you with training;

- Basic computer and software skills.
- On-the-job training (OJT).
- Apprenticeships.
- Vocational or technical training.

Link to community resources

If we don't offer the assistance you need, we can help you discover other resources in the community.

Training and Additional Resources

You may qualify for a skills upgrade, an on-the-job training opportunity, or short/long-term vocational training through one or more of the following programs.

Please note: Services are contingent on funding availability and meeting specific program requirements.

- Dislocated Worker and Displaced Homemaker;
- Adult Program;
- Trade Assistance Act;
- Youth Services Program;
- WorkFirst;
- Worker Retraining.

Please speak with one of our specialists to guide you to the best resource for your goals.

Strategies for Success

This workshop series is focused on reinvigorating your perspective for life at work and home.

There are six modules covering everything from "Health and Well-Being", "Communication" to "Community Engagement".

If you'd like to learn more, please contact or stop by our office. You may also sign up on our website: www.worksourcewa.com.

Notes and next steps:

Important information:
